

Multifamily Housing Notice 24-13

December 3, 2024

To: Developers, Sponsors and Local Housing Contacts

From: Alvin Lawson, Director, Multifamily Operations

Re: **Tenant Selection Plan Submissions**

The Department has updated the [CDA Memo – Affirmative Fair Housing Marketing Plans and Tenant Selection Policy](#) based on feedback received. Property owners/managers should review the updated memo prior to submitting a copy of their tenant selection plan or policy by the January 1, 2025 deadline.

To facilitate the submission and review process, the Department created a [Tenant Selection Plan Submission Form](#) on our website. Owners and/or managers will upload their plans directly through the form and indicate the page numbers where each of the elements detailed in the CDA Memo can be found. DHCD will review each plan submitted through the form and will notify properties if there are any concerns. A [Tenant Screening Service Certification](#) must also be submitted with each tenant selection plan. The submission form, certification, and individualized assessment worksheet can all be found in our [Multifamily Library](#) under the Multifamily Resources section.

If you have any questions, please email dhcd.tsp@maryland.gov.

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IMPORTANT NOTICE REGARDING EMAILING OF MULTIFAMILY NOTICES

Multifamily Housing issues periodic notices (such as the one above) to announce new initiatives, provide important news, announce funding round deadlines, significant application changes, bond program amendments, and other key dates and facts on our website and by email only. You can [subscribe to receive Multifamily Housing Notices](#) on DHCD's website.

Notices are posted to the [Multifamily Library](#) on DHCD's website.